

STREATOR PUBLIC LIBRARY
Board Meeting
November 15, 2022

President David Reed called the November meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Spencer Lawrence , Dave Reed, Gayle Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Gloria Gubbels and Darcy Mollo were absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the October board meeting. Motion by Ellen Vogel to accept the minutes as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending October 31, 2022 prepared by Lauterback & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Tim Geary. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

Justin Proud has made a temporary repair to the library's back door. Cost to replace the door are estimated to be from \$3,000 to over \$4,000. Mr. Proud will contact the library when he has a recommendation as to which door would be the best buy for the library.

Jeremy Palm has posted RFPS.

The library elevator has passed the yearly inspection.

On October 29th during Downtown Trick or Treat, over 1200 books were given by the Friends of the Streator Public Library to children going through the library.

The library received a check for \$82,208.01 from the City of Streator for the library's share of the PPRT tax money received from January to August 2022. Director Maxwell will check with the city about when they received the PPRT taxes and to check if any more tax money has become available after August.

Bids for work on the library dome and murals were opened on November 11, 2022 at 11 a.m.

Nicole Close and Hannah Rathbun have been hired to work in the circulation department.

Security cameras have yet to be installed on the outside of the building. The board feels that if this cannot be done by staff, Director Maxwell needs to search for someone else to complete the installation.

PRESIDENT'S REPORT

No president's report was given.

COMMITTEE REPORTS

Building and Grounds/ Bids for work on the dome and the murals were opened on November 11, 2022. There was only one bid in each of the three projects.

Financial/ The finance committee has forwarded their work on to the Policy Committee to review. The two committees will have a final recommendation of a Finance Policy for the board to review before the December board meeting.

Fund Raising/ The committee has secured a major sponsor as well as sponsors for all 18 holes of the Mini Golf Fund Raiser to be held in January. The majority of the construction for the course has been completed and is stored at the library. The committee will have a banner promoting the event outside the library soon.

UNFINISHED BUSINESS

Director Maxwell has talked to John Pomeranke about installing the missing picture rail in the Tutoring Room. He will also see if he can modify the table in the room so that average chairs will be able to be used around it.

NEW BUSINESS

Director Maxwell received the necessary information from the city to calculate the 2023 tax levies. The total amount will be \$344,702. Motion by Jane Farero to accept the levies. Seconded by Tim Geary. Motion passed by voice vote.

Bids opened on November 11, 2022 for the renovation of the dome and the murals are as follows: Electric/ Proud Electric \$46,197.00 Scaffolding/ \$16,500.00

Plaster/ Oosterbaan & Sons \$96,690.00

Mural Restoration/ Parma Restoration \$130,500.00

Motion by Gary Wheeler to accept the bids presented. Seconded by Ellen Vogel. Motion passed by voice vote.

Director Maxwell requested vacation time as follows: December 21,22,23 26 through 30 and January 2 and 3. Motion by Tim Geary to grant Director Maxwell's request. Seconded by Gayle Russell. Motion passed by voice vote.

There being no other business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary