

STREATOR PUBLIC LIBRARY
Board Meeting
July 19, 2022

President David Reed called the July meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Jane Farero, Tim Geary, Gloria Gubbels, Spencer Lawrence, Darcy Mollo, David Reed, Gail Russell, Ellen Vogel, and Gary Wheeler and Library Director Cynthia Maxwell.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the regular June meeting. Motion by Gary Wheeler to accept the minutes as presented. Seconded by Ellen Vogel. Motion passed by voice vote.

The minutes of the special June 27, 2022 meeting were presented. Motion by Darcy Mollo to accept the minutes as presented. Seconded by Tim Geary. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending June30, 2022 prepared by Lauterback & Amen was presented. Motion by Spencer Lawrence to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

Spencer Lawrence presented each board member with an up to date report on the designated funds accounts.

There were no bills presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

Proud Electric and Construction has completed the ceiling repair in the breakroom. An electric ceiling fan was also installed. Library maintenance has primed and is painting the walls. Melvin Plumbing will be removing the old radiator and piping. Dick's Floor Covering will be installing the carpeting on August 1.

TomKat Roofing has been notified that their bid for the replacement of the roof on the 2010 addition has been approved.

Director Maxwell is scheduled to attend the quarterly delegates meeting for PrairieCat on July27, 2022.

Director Maxwell is purchasing cameras for the front and back doors of the library.

It was brought to Director Maxwell's attention that patrons have inquired about why the Streator Public Library does not have a weekly article in The Times listing activities for the week at the library.

PRESIDENT'S REPORT

There was no report given.

COMMITTEE REPORTS

Building and Grounds/ Gary Wheeler will get a bid on repairs to the back door from Proud Electric and Construction.

Financial/ No report

Fund Raising/ The Committee is requesting \$1,500 to purchase materials for the golf fund raiser.

Survey Group/ Only a small number of surveys were completed

UNFINISHED BUSINESS

There has been no word from the city engineer on the repairs necessary to the steps on the first floor of the library.

The breakroom repairs are progressing well.

As previously discussed, now that tax monies are available the library will be able to replace the second nonworking air handler. Motion by Spencer Lawrence to replace the second air handler at a cost of \$10,300. Seconded by Ellen Park. Motion passed by voice vote.

NEW BUSINESS

There were no questions on Chapters 7 & 8 in Serving the Public.

Motion by Gary Wheeler to grant the Fund Raising Committee's request for \$1,500 to begin building the necessary items for the Golf Fund Raiser in January 2023. Seconded by Tim Geary. Motion passed by voice vote.

The election of officers was tabled until the September board meeting.

The library's automatic back door is not working properly. It has been determined that the motor that operates the door is too small and needs to be replaced.

Director Maxwell is requesting vacation time August 22 – 26. Motion by Ellen Vogel to grant Director Maxwell's request for vacation August 22-26. Seconded by Spencer Lawrence. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary