

## STREATOR PUBLIC LIBRARY

Board Minutes  
February 19, 2019

President David Reed called the February meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Ed Brozak, Jane Farero, Gloria Gubbels, Theresa Lukach, David Reed and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Spencer Lawrence, Ellen Park and Ellen Vogel were absent.

### SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the January meeting. Motion by Gary Wheeler to accept the minutes as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

The secretary presented the minutes of the special meeting on February 4, 2019. Motion by Gloria Gubbels to accept the minutes as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

### FINANCIAL REPORTS

The monthly treasurer's report was presented. Motion by Theresa Lukach to accept the report as presented. Seconded by Gloria Gubbels. Motion passed by voice vote.

Motion by Ed Brozak to pay the auditor's bill of \$2,500. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Ed Brozak to authorize Director Maxwell to pay the bond payment fee once the new fee was explained. Seconded by Gary Wheeler. Motion passed by voice vote.

The Endres Endowment is now at \$95,767.72.

### LIBRARY DIRECTOR'S REPORT

The Illinois Public Library Annual Report for 2018 has been submitted and accepted.

Quentech, Inc. has presented a proposal for internet and wireless security for the library at a cost of \$2,297.46. Board members were given a copy of the proposal.

RAILS Membership Standards DATA Collection Form FY 2019 has been submitted and accepted.

The broken elevator button will be repaired as soon as the part is available from Otis.

The library has an appointment in May with the State of Illinois to obtain Authority to Dispose of Local Records. If granted approval, the library will be able to dispose of outdated paperwork.

### PRESIDENT'S REPORT

President Reed has met with City Manager Scot Wrighton to review options available for additional revenue for the library. The board will review the options suggested.

### COMMITTEE REPORTS

Gloria Gubbels of the Building and Grounds Committee reported that the stone library book donated by the Schultz Family is ready to be added to the landscape this spring.

#### UNFINISHED BUSINESS

Director Maxwell is waiting for a general liability and property insurance bid from Bliss-McKnight Insurance.

Motion by Gary Wheeler to accept Quentch, Inc. bid of \$2,297.46 for internet and wireless security service for the library. Seconded by Gloria Gubbels. Motion passed by voice vote.

Motion by Theresa Lukach to sign the Meeting Room Renovation Resolution. Seconded by Gloria Gubbels. Motion passed by voice vote.

#### NEW BUSINESS

Motion by Gary Wheeler to include the library board president, library board secretary, library board treasurer, and the library director on SOCU accounts. Seconded by Theresa Lukach. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jane Wreith Farero  
Board Secretary