

STREATOR PUBLIC LIBRARY
Board Minutes
October 19, 2021

President David Reed called the October meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were trustees Ed Brozak, Jane Farero, Gloria Gubbels, Ellen Park, David Reed, Gail Russel, and Gary Wheeler and Library Director Cynthia Maxwell.

Board members Spencer Lawrence and Ellen Vogel were absent.

SECRETARY'S REPORT

Board Secretary Jane Farero presented the minutes of the September meeting. Motion by Ellen Park to accept the minutes as presented. Seconded by Gail Russel. Motion passed by voice vote.

FINANCIAL REPORT

The monthly financial report prepared by Luterback & Amen was presented. Motion by Gary Wheeler to accept the report as presented. Seconded by Ed Brozak. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

A note was received from Jack Dzuris thanking the library for participating in the Chamber Poker Walk.

Kathy Berggren informed the library that she has retired and now has a library consulting firm.

LIBRARY DIRECTOR'S REPORT

Diversified Sheet Metal has shut down the air conditioning unit above the non-fiction area which was leaking into the library. This unit is no longer needed. The south basement unit does need to be replaced.

Director Maxwell had been notified that no asbestos was found in the sample sent to Pro-Labs for testing.

Melvin Plumbing has been contacted to inspect and restart the boiler.

The annual backflow test has been completed by Chicago Backflow. They have submitted the necessary paperwork to Illinois American Water.

The annual elevator inspection has been scheduled with Otis.

Director Maxwell will be advertising a maintenance position. Brian Maxwell will continue to do chemical treatment of the boiler until the position is filled.

The monthly staff meeting was held on September 27th.

PRESIDENT'S REPORT

President Reed is finalizing committee appointments. He will e-mail the board with the appointments.

COMMITTEE REPORTS

Building and Grounds: No report given

Finance: No report given

Fund Raising : No report given.

UNFINISHED BUSINESS

The library is still waiting for the speakers for the projector. CORE has not addressed the issue of the missing shelves that they removed during the project.

Director Maxwell still has been unable to find a building contractor to complete the repairs to the staff breakroom ceiling. She will continue to put out requests for bids.

NEW BUSINESS

The board was presented with general information on the goals for 2022. A final copy of the goals will be available for board members at the November meeting.

Director Maxwell presented the tax levies for the coming year. Motion by Ed Brozak to accept the letter to the City of Streator for tax levies for 2022 as presented. Seconded by Gary Wheeler. Motion passed by voice vote.

Motion by Ellen Park to purchase a one-time virtual tour of the library for use on Google at a cost of \$799. Seconded by Gloria Gubbels. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary