

STREATOR PUBLIC LIBRARY
Board Meeting
December 17, 2024

President David Reed called the December meeting of the Streator Public Library Board of Trustees to order at 4:30 p.m.

Present were board members Marc Cheffer, Jane Farero, Spencer Lawrence, Darcy Mollo, David Reed, Jack Schuler, Ellen Vogel and Gary Wheeler, and Library Director Melissa Badger.

Board member Sandy Austin was absent.

SECRETARY'S REPORT

Board secretary Jane Farero presented the minutes of the November board meeting. Motion by Marc Cheffer to accept the minutes as presented. Seconded by Ellen Voge. Motion passed by voice vote.

FINANCIAL REPORTS

The financial report ending November 30, 2024 prepared by Lauterbach & Amen was presented. Motion by Spencer Lawrence to accept the report as presented. Seconded by Marc Cheffer. Motion passed by voice vote.

No bills were presented for payment.

CORRESPONDENCE

There was no correspondence presented.

LIBRARY DIRECTOR'S REPORT

The HVAC system in the addition has been repaired.

Gertz has ordered parts for the smoke alarm in the break room.

The library has received a \$3000 donation from a library patron. Another patron has donated \$1500 toward an 8-week program series "Many Voices, One Community".

Coats that were purchased with the funds from The Spotlight Grant were distributed at Kimes, Centennial, and Ransom schools and the Streator Headstart Program.

A new laptop computer has been purchased for the Library Director.

Director Badger is waiting for bids on the under-dome lighting from Durden Electric and Tri-M Electric.

Oosterbaan & Sons has requested a start date for the under-dome plaster repair.

The Per Capita Grant has been submitted.

The 2025 Elevator Certification has been submitted.

The library is planning to send quarterly newsletters in 2025 to patrons who have shared their email addresses with the library

PRESIDENT'S REPORT

President Reed informed the board that former board member Ed Brozak had a bad fall and broke his collarbone last week.

COMMITTEE REPORTS

Building & Grounds/ Library will be contacting the company to set up a maintenance schedule for the automatic back door.

Finance/ It was decided not to transfer money from SOCU as they were able to meet the interest rate offer by another institution.

Personnel/ The library director has been evaluated for 2024

Fund Raising/ SOCU is once again the major sponsor for the 2025 Mini Golf Fund Raiser. Plans are being finalized for the event.

Motion by Gary Wheeler to move to Executive Session to discuss staff compensation for 2025. Seconded by Darcy Mollo. Motion passed by voice vote. The board enter executive session at 4:45 p.m.

Motion by Ellen Vogel to return to regular session. Seconded by Gary Wheeler. Motion passed by voice vote. The Board returned to regular session at 5:01 p.m.

UNFINISHED BUSINESS

The dome project is waiting for bids on the lighting. Once a bid has been approved, Oosterbaan & Sons will be contacted to set a start date for the plaster repair work.

NEW BUSINESS

Motion by Spencer Lawrence to set salaries for Charlotte Badger, Madelyn Basina, Nadler Petit-Dieu, Travis Oliver, Hannah Rathbun, and Georgia Zito at \$15.48 per hour and Dakota Roman and Dan Missel at \$15.00 per hour. Seconded by Marc Cheffer. Motion passed by voice vote.

Motion by Spencer Lawrence to set Ashley Nicole Close's 2025 salary at \$16.11 per hour. Seconded by Ellen Vogel. Motion passed by voice vote.

Motion by Gary Wheeler to set Assistant Director Tiffany Webster's 2025 salary at \$18.50 per hour. Seconded by Spencer Lawrence. Motion passed by voice vote.

Motion by Jane Farero to increase Library Director Melissa Badger yearly salary by 2.5% above her present base pay. Seconded by Ellen Vogel. Motion passed by voice vote.

Director Badger suggested the library consider reducing the number of preventive maintenance visits per year with Otis Elevator Company resulting in an annual savings of \$1000. Motion by Gary Wheeler to make the change with Otis Electric Company. Seconded by Spencer Lawrence. Motion passed by voice vote.

There being no other business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Jane Wreith Farero
Board Secretary

